

PaletteShowroom

First steps

This guide will teach you the basics of Palette Showroom and help you get started with a simple presentation and consulting system.

You will learn how to use Palette Showroom to:

- ✓ Create new users
- ✓ Design interactive exhibits
- ✓ Sort Palette Showroom with exhibits
- ✓ Set an automatic slideshow
- ✓ Integrate Palette Cloud
- ✓ Discover the advantages of Palette Showroom PRO

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The Start area

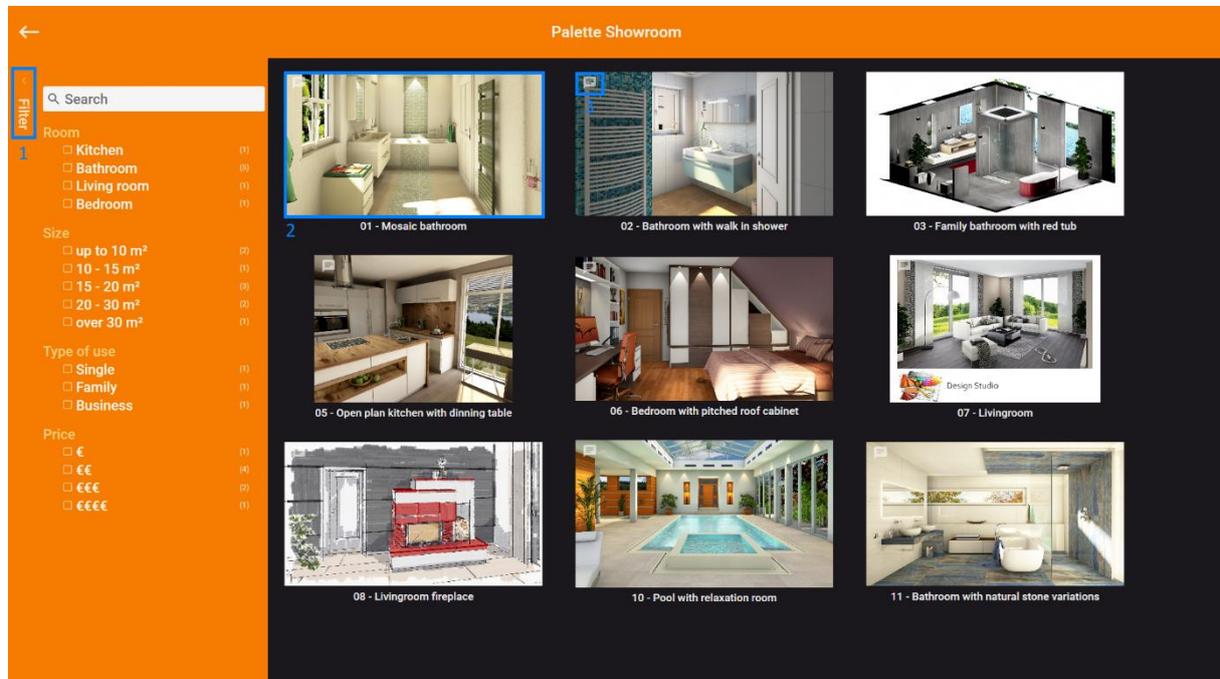
The consultation begins in the start area. A user can log in to their own, optionally password-protected user profile, or the end customer can enter the kiosk mode (Start button) and look at the public exhibits from all users independently.



1. The public exhibition. Here the customer can look through the exhibits independently using the kiosk mode. The exhibits available to view in this function have been shared as "Public exhibits" by other users.
2. Here users log in to their very own personal exhibitions. Any number of users can be created. Everyone has a freely selectable profile picture and can optionally assign a password for access.
3. This manually activates the slideshow.
4. This takes you to the settings.
5. Here you will find information about the program and the current program version.
6. Click here to close Palette Showroom.

The public exhibition

All available exhibits at a glance. Here, customers can explore your virtual exhibition at their leisure. The filter helps them select exhibits according to their needs. It is not possible to edit exhibits here.



1. On the left side is the filter bar which can be opened or closed with a click.
2. Clicking on an exhibit opens the corresponding presentation.
3. Hovering the mouse over the information symbol will display a description of the exhibit.

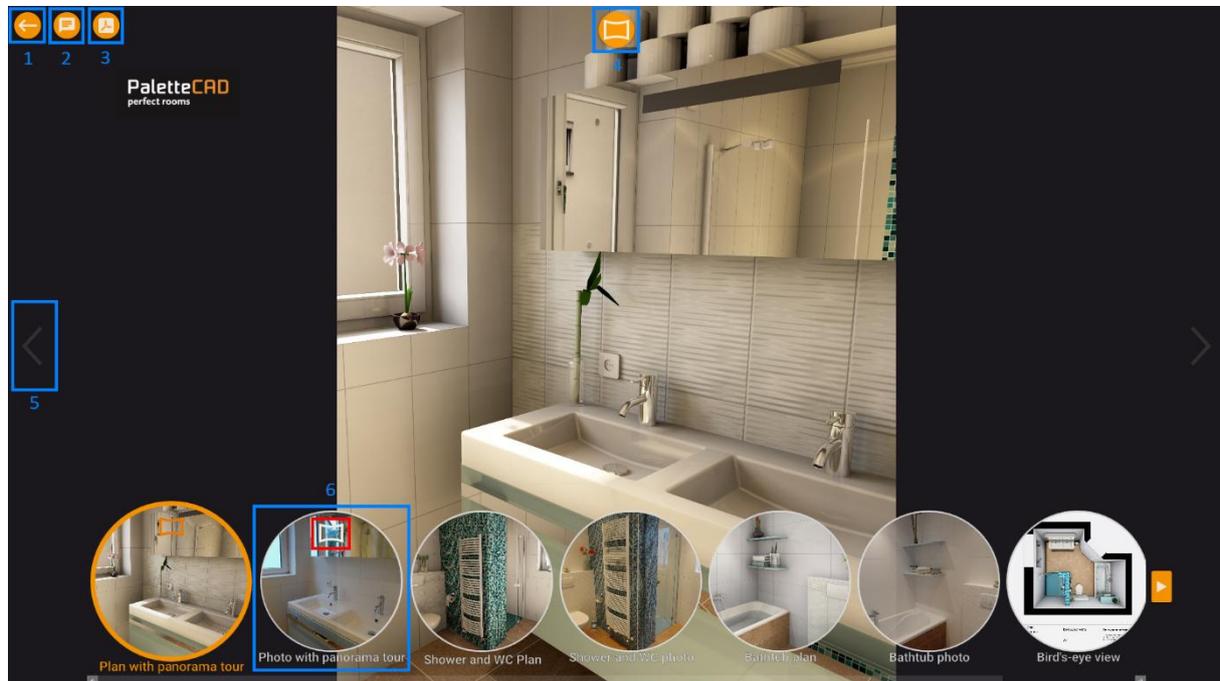


Palette-Tip: Kiosk mode

- ✓ If you would like to make use of the public exhibition mode at customer terminals, then we suggest that the advisor profiles are secured with passwords. This setting can be found under "Settings" → "User management".
- ✓ In addition, you can hide or show most buttons by pressing the F9 key in the start area.

The Presentation view

The presentation view brings an exhibit to life. The preview bar at the bottom will fade out after a short amount of time giving you a clear view of the picture. The most important buttons remain permanently on. This way a customer can navigate quickly and easily without support from an expert.



1. Back to the exhibits overview.
2. Displays the information stored about the exhibit under "Descriptions".
3. Opens a PDF file using the default program for PDFs installed on the PC. This can be an exposé for example, which is placed in an exhibit.
4. With one click, you can start an interactive action, such as a panorama or virtual space, if it has been assigned to a picture. More on page 12 (under 4.).
5. Use the arrows at the sides of the screen to navigate through the presentation.
6. Open your desired view with a click on the respective preview image. The icon (top) in the preview refers to an assigned action, such as a panorama or virtual space.



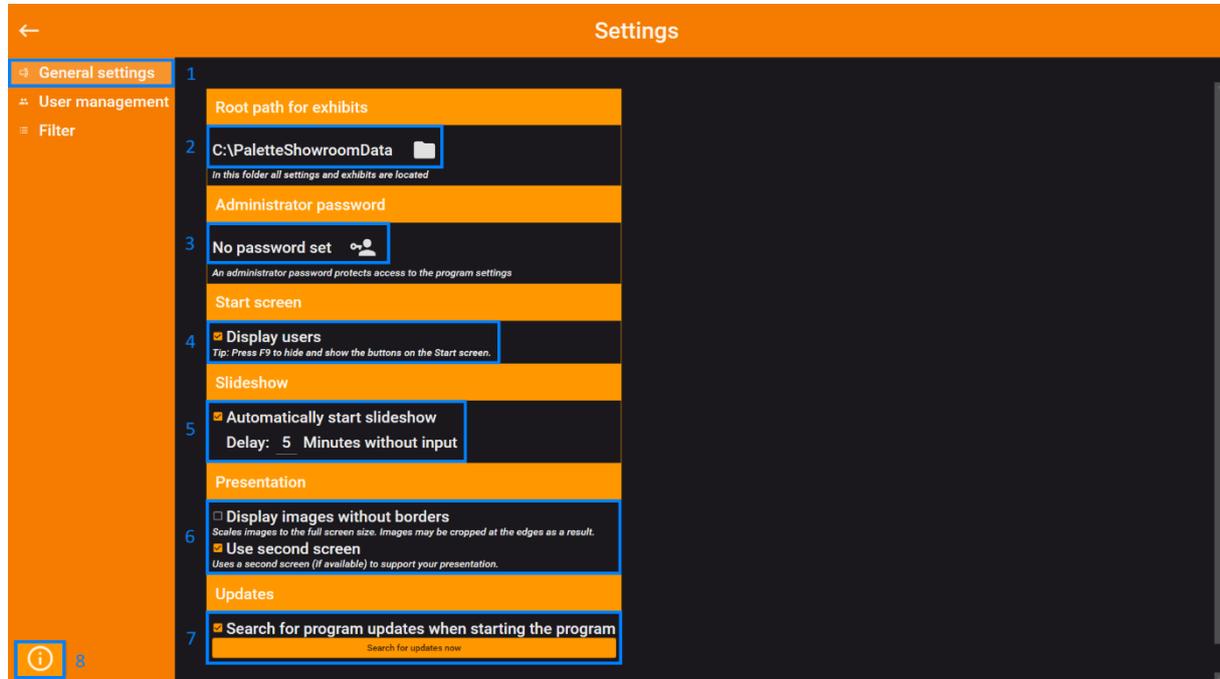
Palette-Tip: Keyboard navigation

- ✓ You can also navigate through an exhibit using the arrow keys on the keyboard.
- ✓ The escape key closes the presentation.
- ✓ The "I" key opens and closes the information about an exhibit.

Settings

In the settings menu, you can adjust the general setting for Palette Showroom. For example, you can set the root directory or adjust the waiting time for when the automatic slideshow starts. You can also manage the users here and adjust usernames.

General settings



1. Menu item: "General settings"
2. Here you specify the root directory for your exhibits and settings.
3. The administrator password protects all settings, including user management and filters.
4. Here you can hide all created users in the start area, so that only the public exhibition can be selected.
5. Set the wait time until the slideshow starts automatically.
6. The "Display images without borders" option is recommended if the pictures you have selected have a different aspect ratio than the presentation screen.
7. This setting is automatically selected and highly recommended to keep your Palette Showroom up-to-date.
8. Info about the program and the current program version.

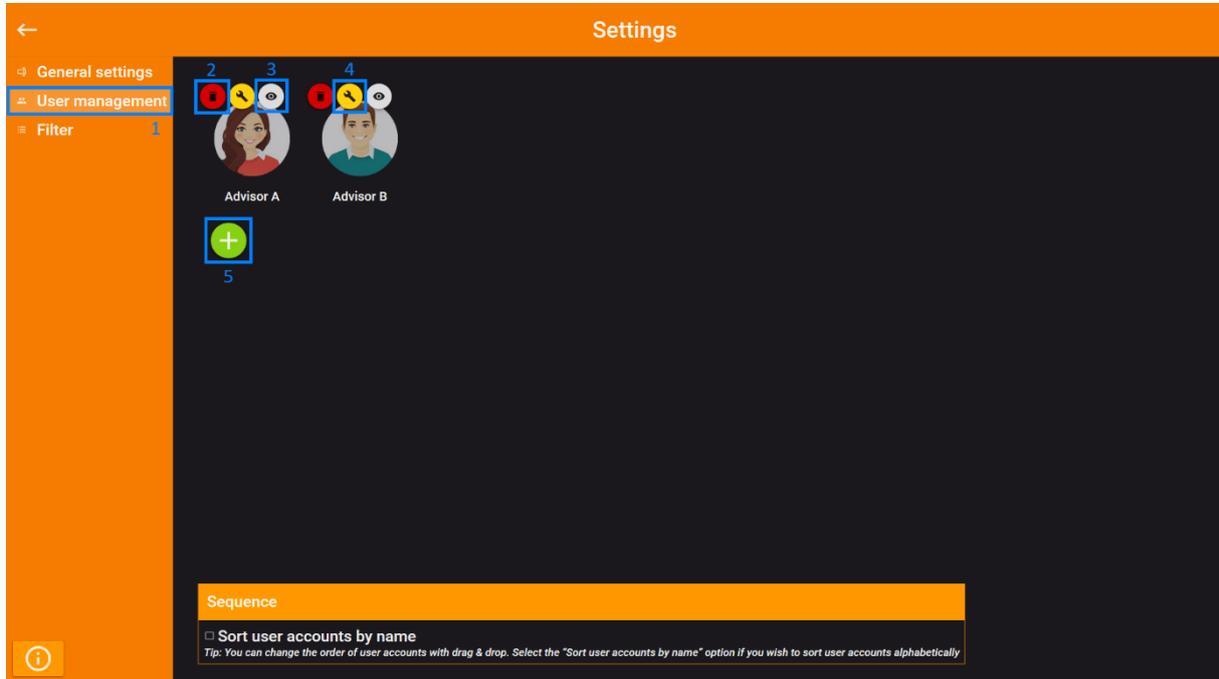


Palette-Tip: More Showrooms

- ✓ For more showrooms, simply create more route directories on your computer. Each route directory is a separate showroom with its own users, exhibits and filters. Switch between these showrooms at any time. This can be very useful if you want to manage different departments separately for example.
- ✓ Note: Each time the route directory is changed, you should close and restart the program.

User management

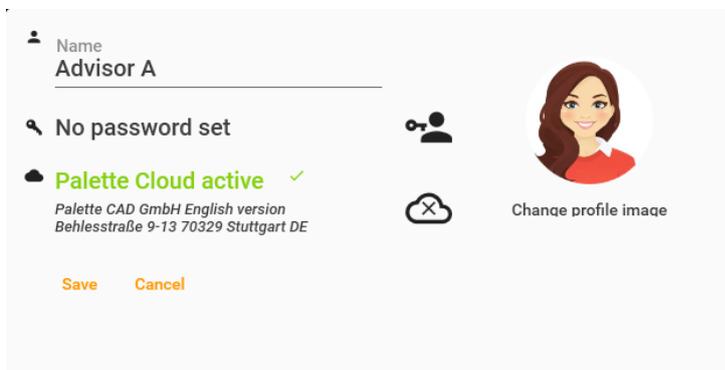
Navigate through the settings for user management. Here you can find 2 sample advisors. You can create as many users as you like, enter profile pictures and assign passwords. The connection to Palette Cloud is also set up here. This requires a Palette CAD license with active PaletteService.



1. Menu item: "User Management".
2. Delete User. **Note:** This also deletes all exhibits created under this user.
3. Deactivate user: This hides the user in the start-up view. Exhibits created by this user will then also be hidden.
4. Edit user (see below for details).
5. Add users.

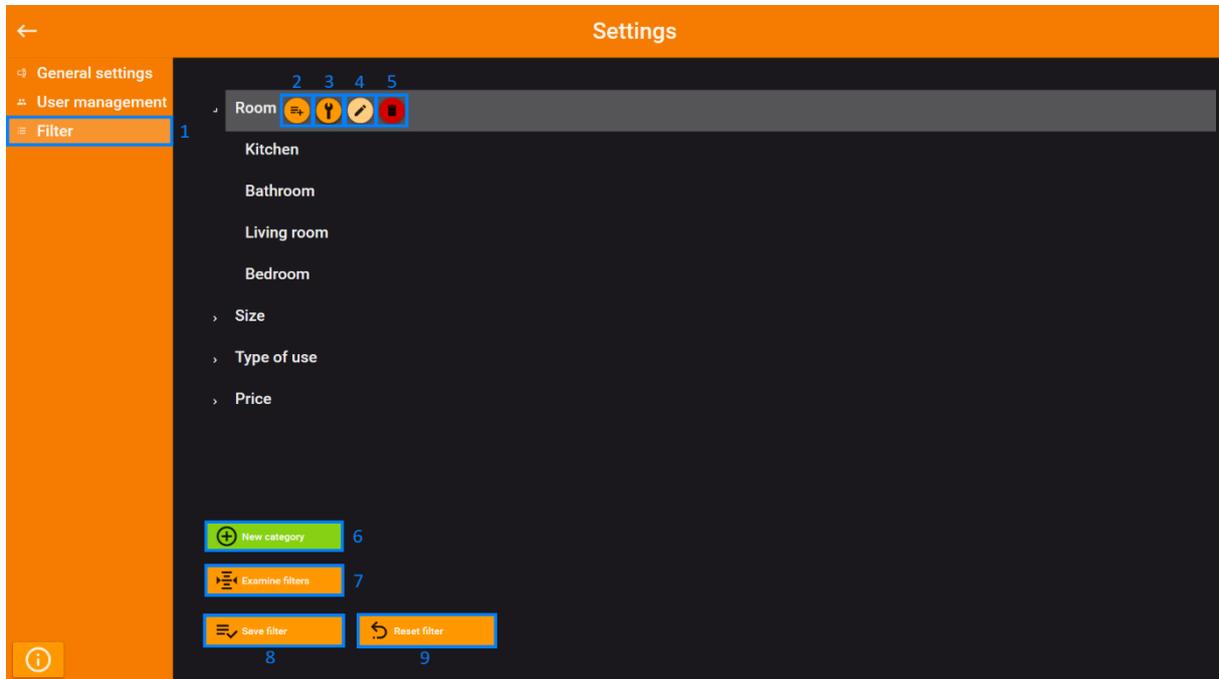
Edit users

Here you can assign the name of a user, set an optional password and change the profile picture. Users with a Palette CAD licence with active PaletteService can connect to Palette Cloud here.



Create filters

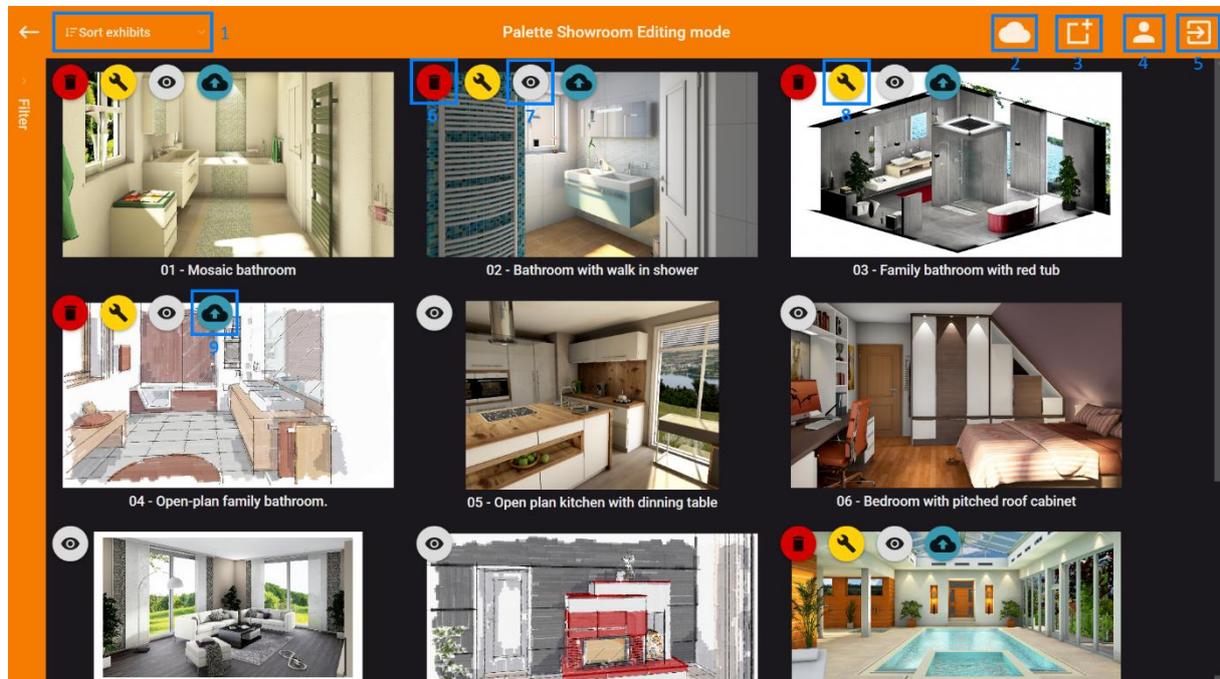
Select "Filter" from the settings menu. Here you can find an example of how categories and their filters can look. Simply create your own categories and filters, and later assign them to your exhibits.



1. Menu item: "Filter".
2. Add a new filter to this category.
3. Hover over this icon to show the "Rename Category" and "Delete Category" tools.
4. Rename the selected category.
5. Delete the selected category, including filters.
6. Create a new filter category.
7. Carries out an automatic comparison between filters and exhibits. You will receive tips on optimising your filters, which you can optionally adopt. You can see which filters are not in use and choose whether you want to apply filters from imported exhibits to your filter list.
8. Saves current filter configuration.
9. Resets the filters to the last saved filter configuration. This function is an alternative to the "Save" function.

The Editing mode

Once you have created the users, click on your own user icon in the start area. Then click on your profile picture in the top right corner. This opens the "Editing mode". Here you can create new exhibits, load exhibits from palette Cloud, and edit or hide existing exhibits.



1. Sort exhibits: Here you can sort the exhibits by user, name, or freely.
2. Download exhibits from the Cloud.
3. Create a new exhibit.
4. Edit a users profile.
5. Exit Editing mode.
6. Delete the exhibit.
7. Hide exhibit: This will hide the exhibit only in this user's exhibition. It will remain visible in the public exhibition.
8. Open exhibit in the editor: This is where the exhibit is designed and edited.
9. Upload exhibit to the Palette Cloud: Share the exhibit with customers and partners through the Palette Cloud.

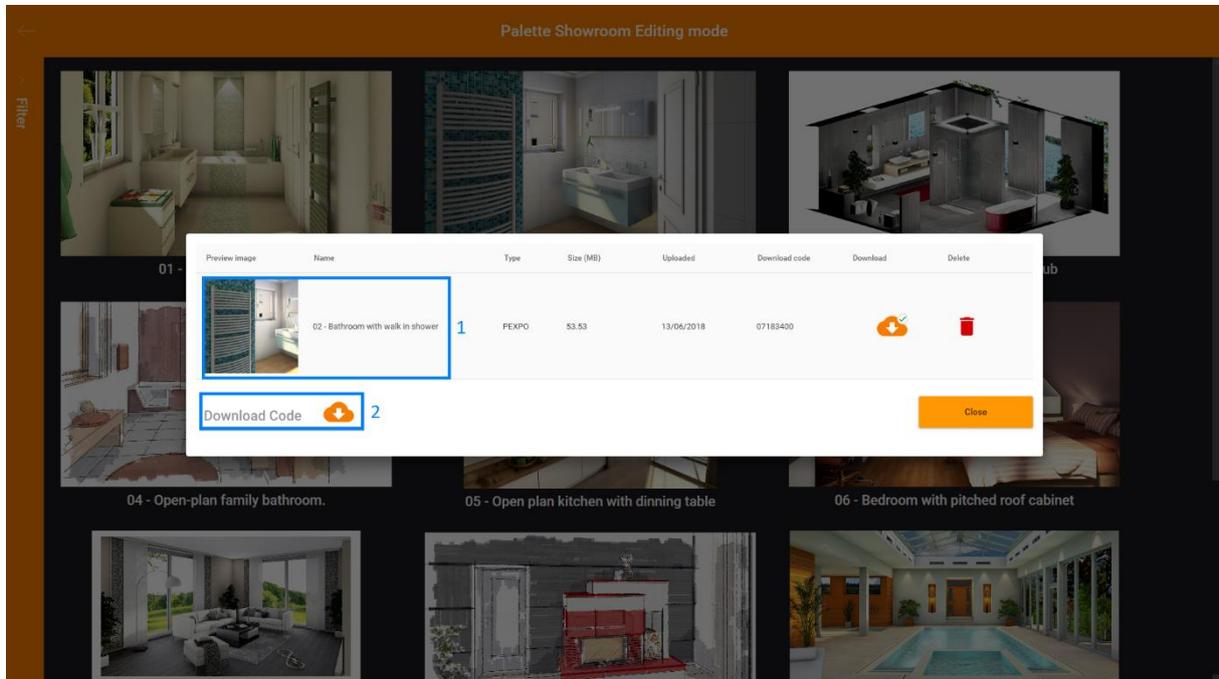


Palette-Tip: Prepare presentations

- ✓ Prepare your own exhibitions before each consultation so that only the relevant exhibits are visible to the customer. All other exhibits should be hidden to protect the privacy of other customers (see no. 7). This will also allow the customer to become more focused, and not get unnecessarily distracted.

Download exhibits from the Palette Cloud (receive)

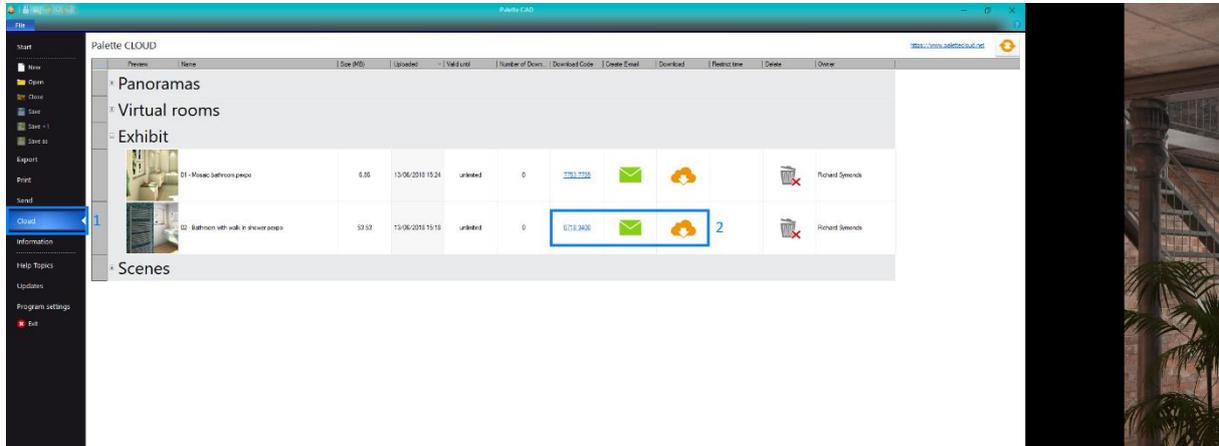
Exhibits can also be shared between Palette CAD users via the Palette Cloud. The recipient can integrate the downloaded exhibit into their virtual exhibition. A Palette Cloud account requires a Palette CAD license with active PaletteService for all involved. Click on the cloud symbol in the top right of the editing mode (see page 8 under 2). A window with cloud information will be displayed.



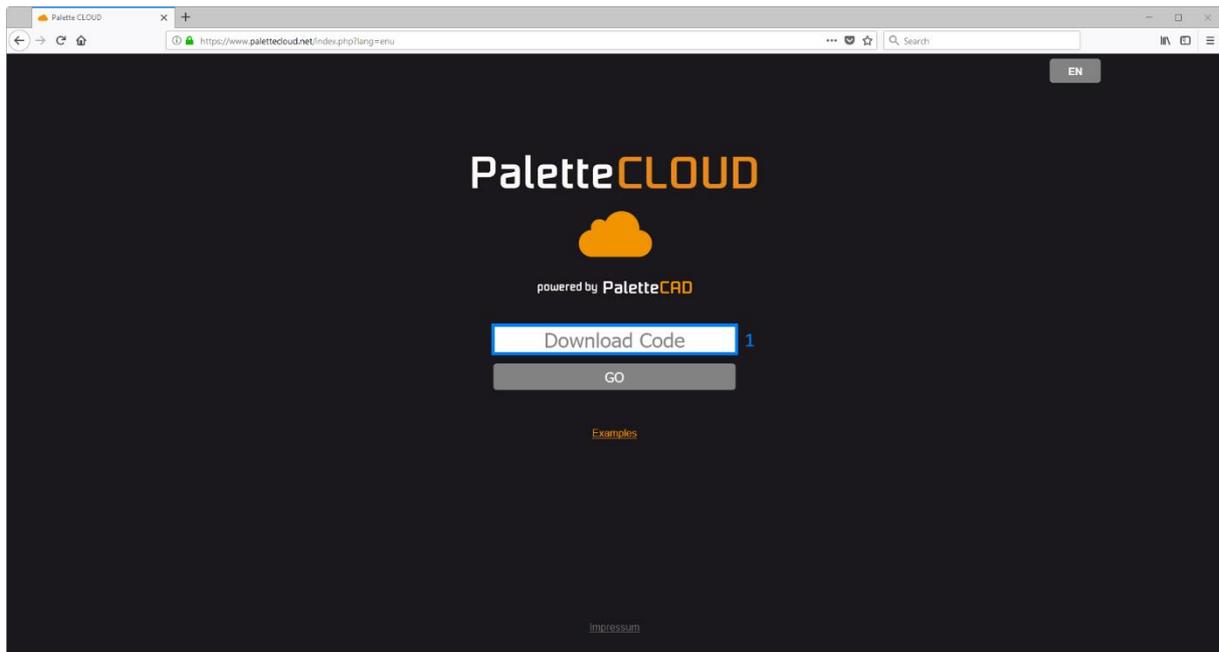
1. An example of an exhibit already in the Palette Cloud with various information.
2. Input field for entering the 8-digit download code, which you will receive from the sharer. Type this in and then click on the download icon.

Upload exhibits to the Palette Cloud (send)

You can also easily share your own exhibits through the Palette Cloud. You can make these exhibits available to your colleagues and business partners for their virtual exhibition, or you can give your customers the opportunity to open your exhibit in any browser.



1. The uploaded exhibits can be seen in Palette CAD 3D under "File" → "Cloud".
2. The 8-digit download code is automatically generated here. By right-clicking on the download code, you can save the link to the clipboard and send it to your recipient (customer, partner, colleague etc.) by E-Mail.

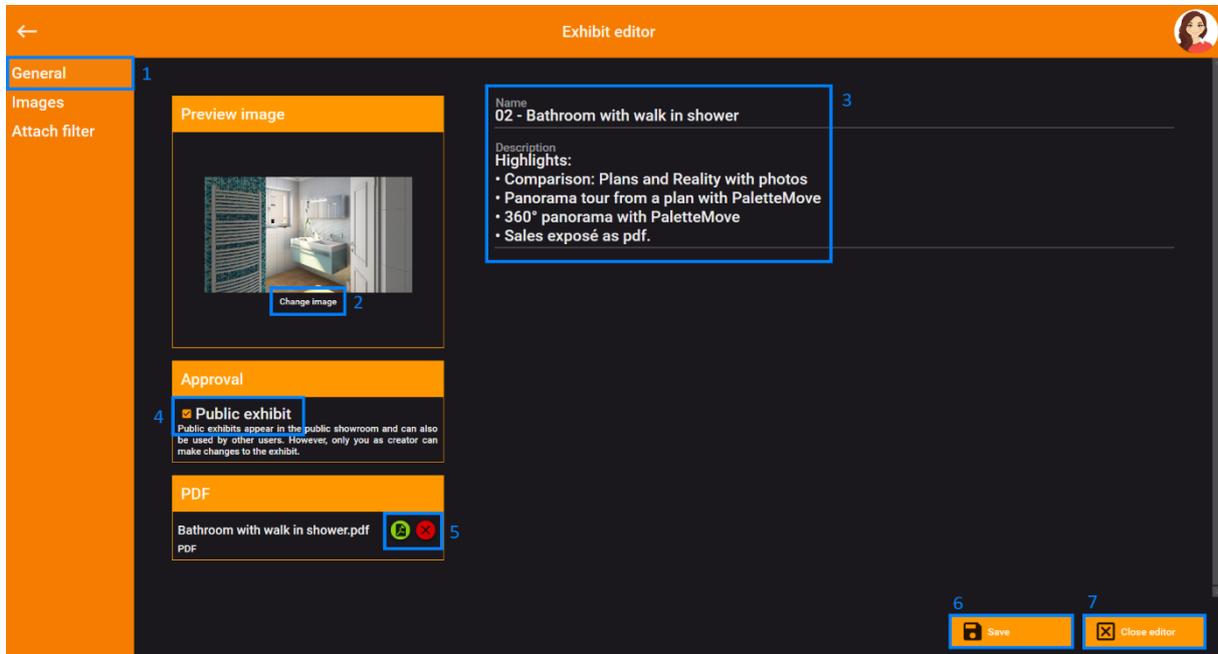


1. The customer need only click this link, or enter the Download Code at www.palettecloud.net.

The Exhibit editor

The Exhibit editor opens when you create a new exhibit, or edit an existing one. All of the important exhibit settings can be found under the three menu categories.

General



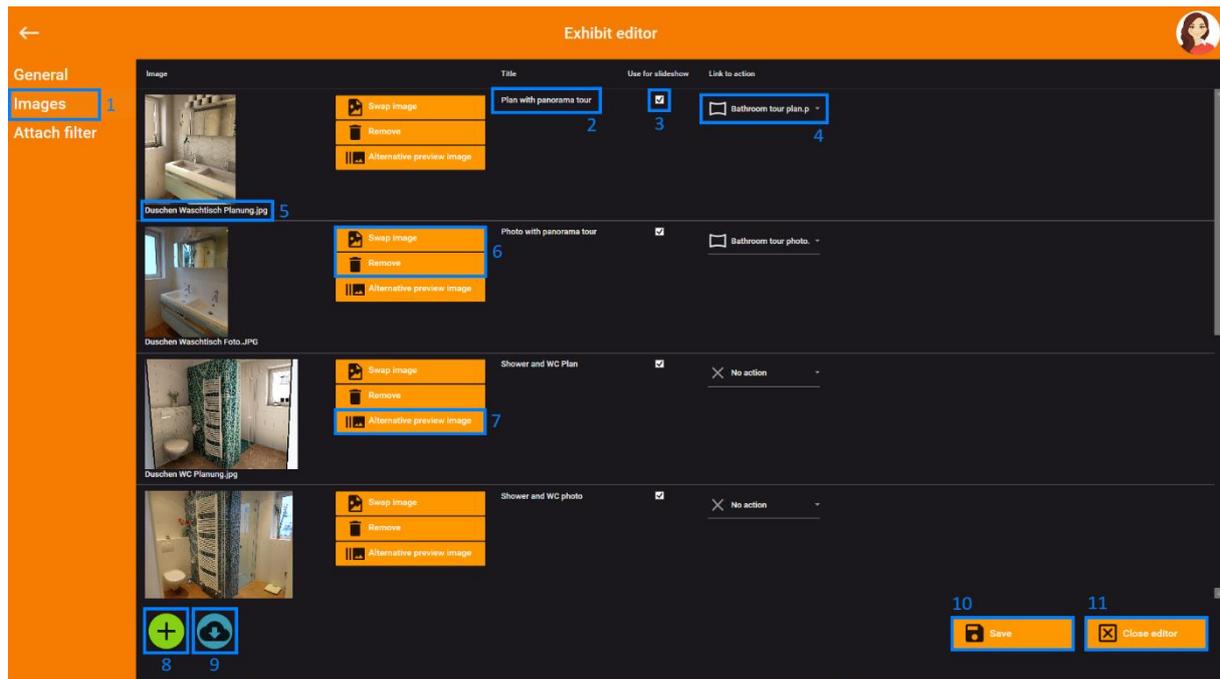
1. Menu item: "General".
2. Change image: Here you can change the preview image for the selected exhibit.
3. Name and Description: Give your exhibit a title and a short description.
4. Public exhibit approval: Release the exhibit for the public exhibition and your colleagues.
5. PDF: Here you can add a PDF to compliment your exhibit. This could be an exposé from Palette CAD 3D for example, or product information from a manufacturer. This can then be viewed in the exhibit via the PDF symbol in the upper left corner.
6. Save the exhibit.
7. Close the exhibit editor.



Palette-Tip: Preview image & description

- ✓ Choose a meaningful preview image for each exhibit. This will appear in the selection of all exhibits in the Palette Cloud. Together with the title, it conveys the all-important first impression of your exhibit.
- ✓ The description should also be informative and to the point. The description will open over an exhibit when you move the mouse cursor over the info symbol. This allows all users of an exhibit to have a direct overview of what can be experienced inside.

Images



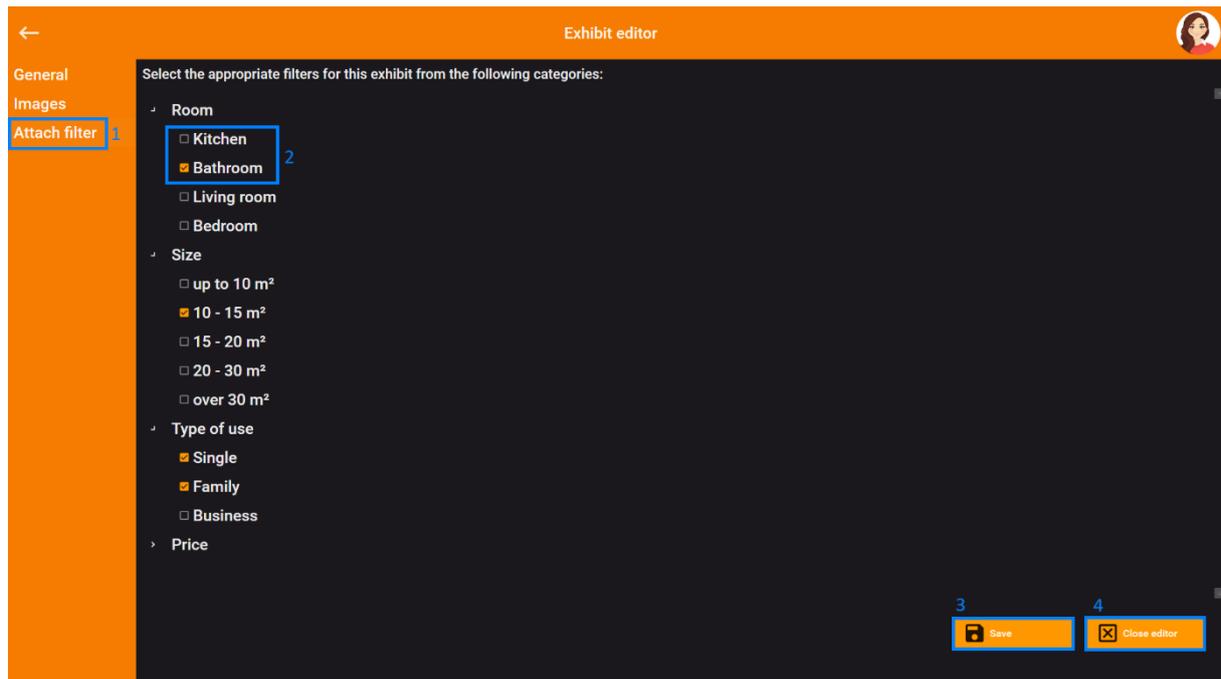
1. Menu item: "Images".
2. Enter a suitable title for the picture here.
3. Select whether the image should be used in the slideshow.
4. Associate the image with an interactive action, such as the Palette MOVE Panoramas (*.ppan), 360° Panoramic images (*.jpg) or virtual rooms (*.play).
5. Here the complete name of the image including the file format appears.
6. Swap or remove an image here.
7. Select an alternative preview image here.
8. Add a new image. You can also simply drag and drop several images from windows explorer in to the exhibit editor.
9. Add files from Palette Cloud.
10. Save the exhibit.
11. Close the exhibit editor.



Palette-Tip: Create variants

- ✓ An alternative preview image is useful to create variants of a perspective. The alternative preview image can be for example, a different texture from Palette CAD 3D. Show the same perspective of a room but with several different floor coverings. With each click through the preview images, only the materials in the room change, while the perspective stays the same. Examples of exhibits with variations can be found in the sample exhibitions.

Assign filters



1. Menu item: "Filter".
2. Assign filters to the exhibit, which allow it to be found via the search function.
3. Save the exhibit.
4. Close the exhibit editor.



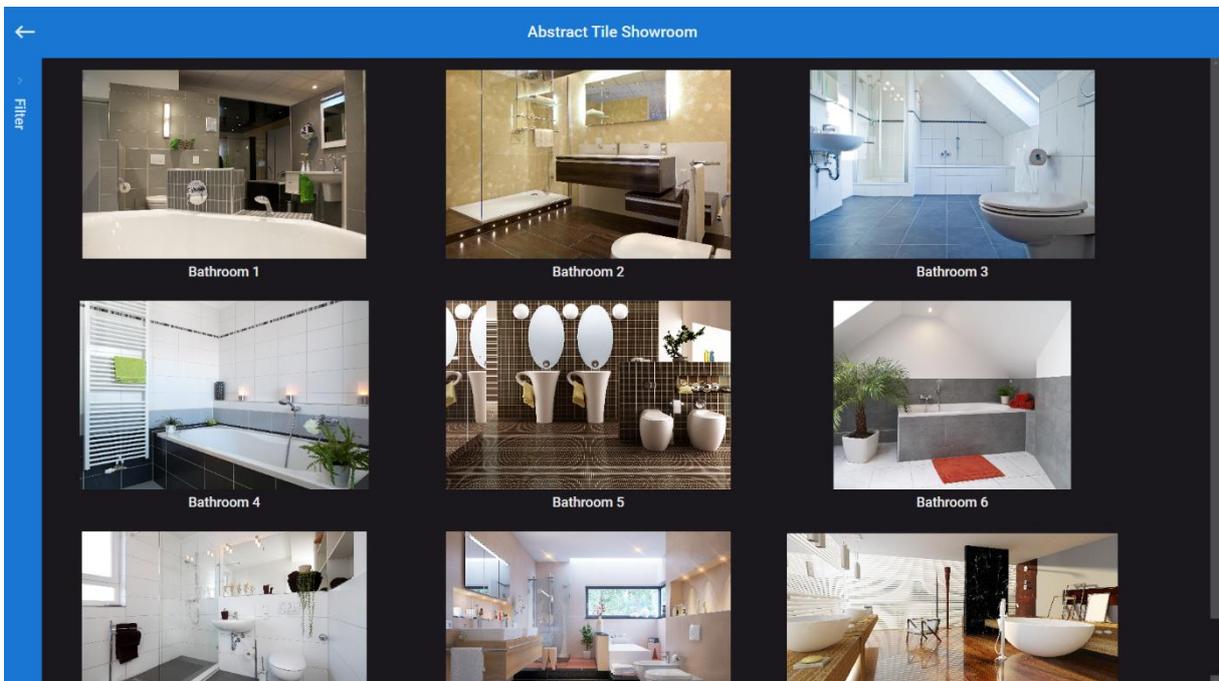
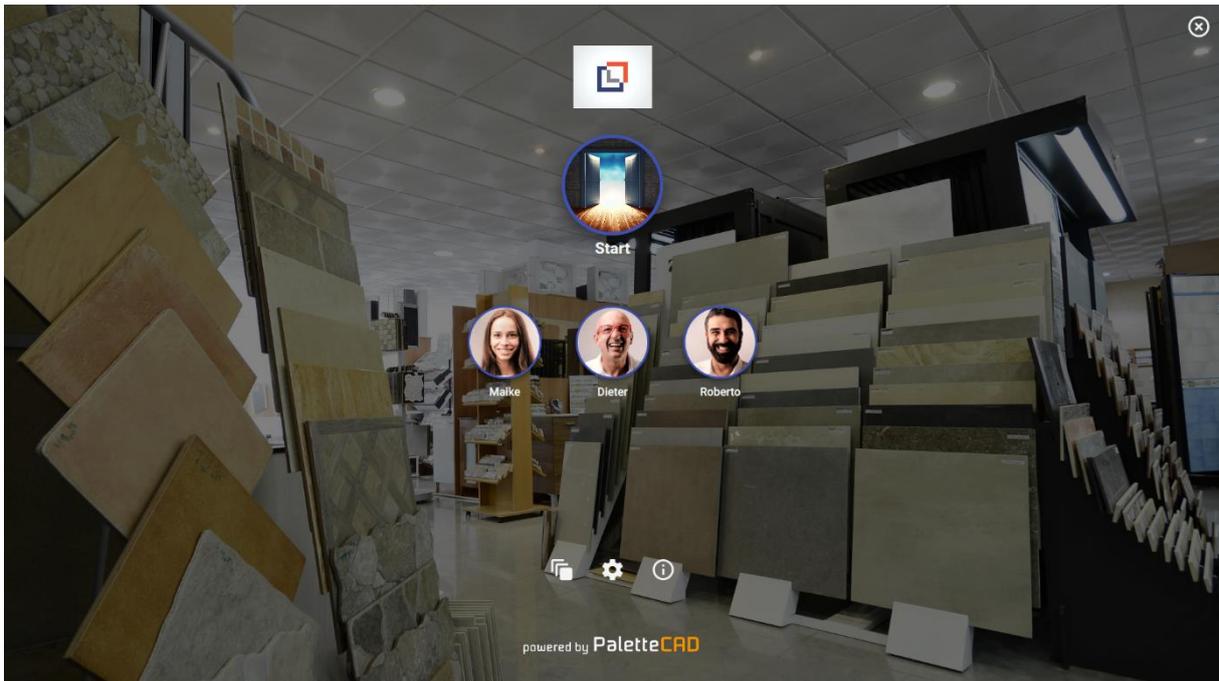
Palette-Tip: Custom configurator

- ✓ You can define the available filters in the settings. Once defined, they need only to be assigned to certain exhibits, to create individual filtering parameters for the exhibits.

Palette Showroom PRO

Upgrading to the PRO version of Palette Showroom has three key benefits:

- ✓ The layout of the user interface can be individually adjusted by colour, company logo, background image and start button image.
- ✓ You can save and distribute this custom user interface. This can be useful when needed in different locations and stores.
- ✓ Connecting to VR headsets (Oculus Rift, HTC Vive) for immersive viewing of 360° panoramas and virtual rooms.



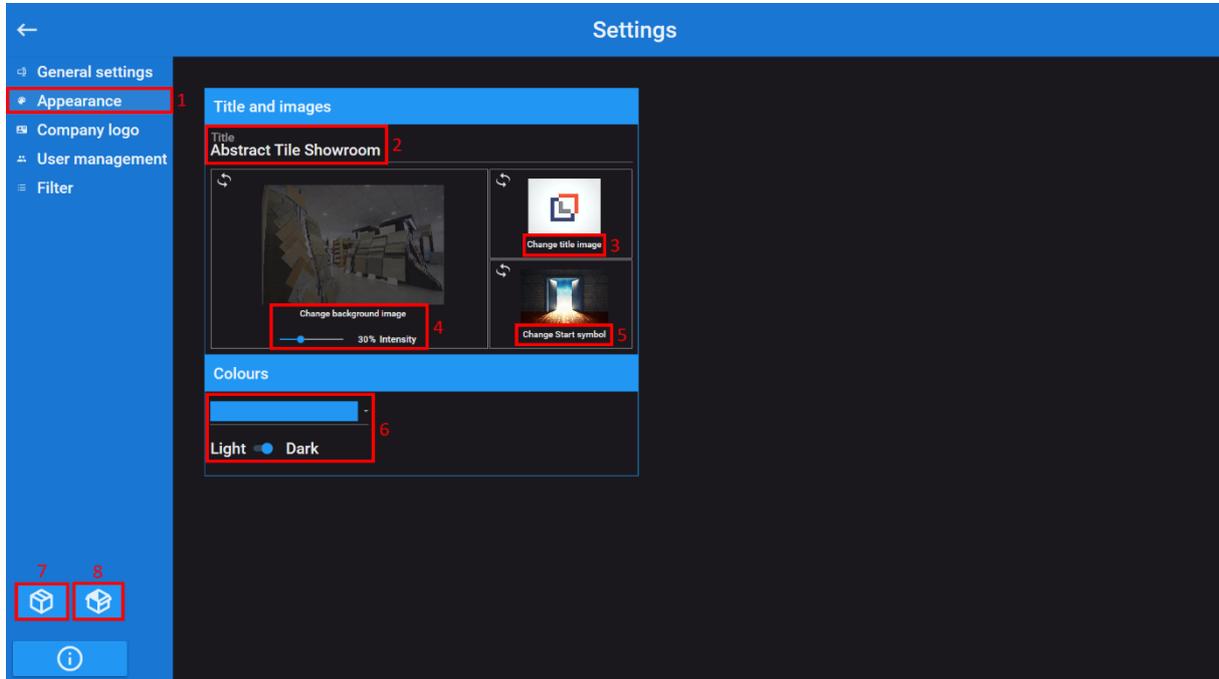
This is an example of what an individual layout can look like.

If you are interested in upgrading to the PRO version, please contact our sales department at: letsdesign@palettacad.com.

Appearance

After activating Palette Showroom Pro, there will be two new categories in the settings menu.

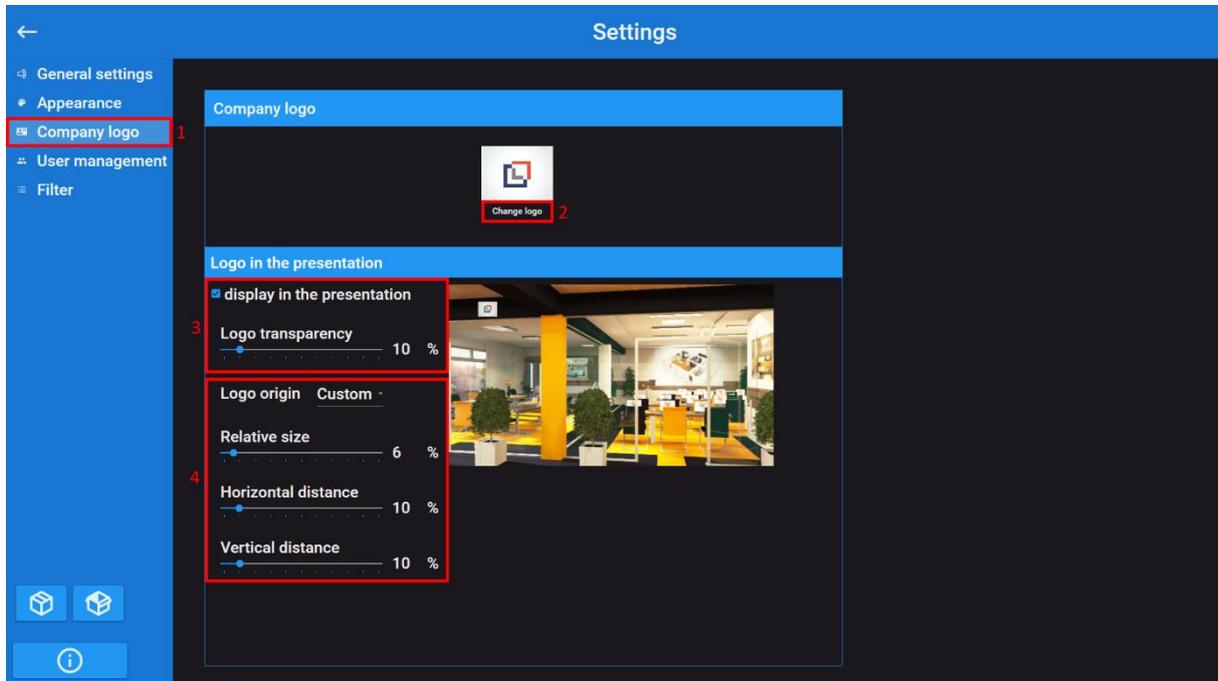
Select the "Appearance" option on the left. Here you can customise the layout of your Palette Showroom Pro.



1. Menu item: "Appearance".
2. Enter a title for your virtual exhibition.
3. Change the title image: For example, to your company logo.
4. Change the background image and adjust the intensity.
5. Change the entrance symbol for the public exhibition in the start area.
6. Choose a suitable accent colour for your Showroom. You can also toggle the background of your exhibits between light (white) and dark (black).
7. Save your configuration, including Appearance, General settings, and Filters (all optional), to a package allowing for fast, easy, and error free transfer to other consulting centres or branches etc.
8. Here you can select and load a configuration package (*.pshowconf), which you can get for example, from your Palette Showroom administrator. This way, you can make sure that all company consultation centres or branches are using the same company layout.

Company logo

This category is also only available after the activation of the PRO version. In the Company logo menu, you can set your company logo to appear at a desired position. This watermark will then appear in the set position on all image content until deactivated.



1. Menu item: "Company logo".
2. Change the company logo.
3. Toggle the logo watermark on or off for all images, and adjust its transparency.
4. Adjust the size and position of your company logo. The image to the right will display the changes you make in real-time.

Notes for VR headsets

Currently we support the Oculus Rift and HTC Vive VR headsets. These VR headsets require high-performance computers with graphics cards that must be certified "VR-ready". You can find more info under [Hardware requirements](https://www.palettecad.com), on our website: <https://www.palettecad.com>.

The use of Palette Showroom PRO requires a Palette CAD license with active PaletteService. The upgrade to the PRO version is only possible for Palette CAD 3D users.

If you are interested in upgrading to the PRO version, or in Palette CAD 3D, please contact us at: letsdesign@palettecad.com